



COUNTY OF LOS ANGELES

REGISTRAR-RECORDER/COUNTY CLERK

12400 Imperial Highway – P.O. Box 1024, Norwalk, California 90651-1024 – www.lavote.net

DEAN C. LOGAN

Registrar-Recorder/County Clerk

March 31, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

**BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES**

#22 MAR 31, 2009

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING
WITH THE STATE OF CALIFORNIA DEPARTMENT OF CHILD SUPPORT
SERVICES FOR AN ELECTRONIC INTERFACE TO RECORD LIEN DOCUMENTS
(ALL DISTRICTS - 3 Votes)**

**CIO RECOMMENDATION: (X) APPROVE () APPROVE WITH MODIFICATION
() DISAPPROVE**

SUBJECT

Approve Memorandum of Understanding ("Agreement") between Los Angeles County Department of the Registrar-Recorder/County Clerk ("RR/CC") and the California Department of Child Support Services ("DCSS") for an electronic recording interface ("e-recording") to record real property lien documents. The Agreement would provide DCSS with an electronic interface for transmission, filing, and recording of liens against real properties of delinquent support obligors. The paperless transaction would expedite the lien recording process and assist in the compliance with Family Code section 17523. There is no net County cost.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and authorize the Registrar-Recorder/County Clerk, or designee to execute the attached Agreement with the State of California Department of Child Support Services to provide an e-recording interface. The term of the Agreement is for one year plus nine automatic one-year renewal options. The aggregate term of the Agreement will not exceed ten years.

2. Authorize the Registrar-Recorder/County Clerk, or designee to prepare and execute amendments to the Agreement, as necessary, provided that County Counsel approval is obtained prior to executing such amendment.
3. Authorize the Registrar-Recorder/County Clerk, or designee to terminate the Agreement pursuant to the termination provisions contained in the Agreement if needed, provided that: (i) County Counsel approval is obtained prior to terminating the Agreement; and (ii) the Board and CEO are notified in writing within fifteen (15) days of terminating the Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The recommended Agreement will provide e-recording capabilities to DCSS for the purpose of transmitting real property lien documents electronically to RR/CC for recording and storage. The online lien recording service will also assist the County Child Support Services Department ("CSSD") in the enforcement of child support cases and in the compliance with Family Code section 17523.5.

Implementation of Strategic Plan Goals:

This request supports the County strategic Plan as follows:

Goal No. 2: Service Excellence: Enhance the quality and productivity of the County workforce. E-recording capabilities will expedite recording of real property lien documents, reduce RR/CC staff processing time, eliminate mailing manual documents, and will assist County CSSD workforce in the enforcement of child support cases.

Goal No. 3: Organizational Effectiveness: Ensure that service delivery systems are efficient, effective and goal-oriented. E-recording is a paperless transaction between the County RR/CC and DCSS which would expedite the lien recording process and assist CSSD in processing child support enforcement cases timely. It is effective, efficient, and consistent with Board Order to reduce paper consumption.

FISCAL IMPACT/FINANCING:

There is no cost associated with providing DCSS with e-recording capabilities. The Agreement will not incur any costs of developing, maintaining, or modifying the electronic recording interface. There is no impact to net County cost. In addition, if County incurs any cost associated with specifically providing DCSS with e-recording capabilities, the cost will be reimbursed by DCSS.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

In 2007 DCSS approached various county recorders throughout the State, including RR/CC, regarding the feasibility of setting up an e-recording interface for the purpose of transmitting, filing, and recording liens against real properties of delinquent support obligors. . The lien documents would be transmitted electronically through a secure electronic recording system to each county recorder for recording. The transmission would be done through a secure electronic recording system between DCSS (sending lien information) and RR/CC (recording the lien). The interface would eliminate DCSS from sending the lien documents to CSSD and CSSD from sending the liens to the county recorder for recording. Once the real property lien is recorded, the information is available online to authorized users through the RR/CC Real Property Index. CSSD has the ability to view the Real Property Index online per a separate agreement between the two County departments. The e-recording interface will assist CSSD in complying with Family Code section 17523.5.

On August 27, 2008 the RR/CC notified your Board of the State's request (Attachment II). County Counsel worked closely with State Counsel and the RR/CC in the development of the e-recording interface Agreement. The RR/CC worked closely with the Chief Information Office (CIO) and the Chief Information Security Officer (CISO), to ensure all system security measures were addressed. In consultation with CIO and CISO, the RR/CC set up a secure connection process using an encrypted transfer of data. The process ensures only one connection is allowed. The incoming connection was monitored and logged, and penetration tested to prevent any intrusion from an outside source.

The Agreement will commence upon execution by the parties, and run consecutively for one (1) year unless sooner terminated, with nine (9) automatic one-year extension options, for an aggregate term of ten (10) years.

The Chief Executive Office and Chief Information Office have reviewed and approved this Board letter. County Counsel has reviewed this Board letter and approved as to form the attached Agreement.

CONTRACTING PROCESS:

This is a government to government agreement. There was no contracting process associated with this Agreement.

IMPACT ON CURRENT SERVICES:

Approval of the Agreement will provide a fast, efficient, and effective method of providing DCSS with the ability to transmit and file real property liens against delinquent support obligors. It will also provide the RR/CC with the ability to record paperless

documents and have them available sooner for electronic viewing by CSSD. These actions will assist CSSD in compliance with Family Code section 17523.5 and support the enforcement of child support cases for families within Los Angeles County.

CONCLUSION

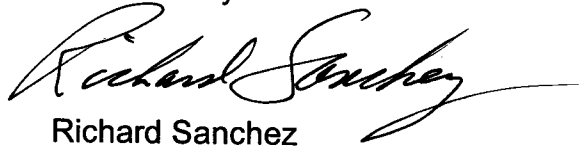
Upon approval of the recommendation, it is requested that the Executive Officer/Clerk of the Board return one original stamped copy of the adopted Board letter to:

County of Los Angeles Registrar-Recorder/County Clerk
12400 Imperial Highway, Room 7201
Norwalk, CA 90650
Attention: Ngozi Ume, Manager
Finance and Management Division

Respectfully submitted,


Dean C. Logan
Registrar-Recorder/County Clerk

Reviewed by


Richard Sanchez
Acting Chief Information Officer

DCL:NU:RL:yt

Attachment (2)

c: County Counsel
Chief Executive Office
Chief Information Office
State Department of Child Support Services
Child Support Services Department

ATTACHMENT I

CIO ANALYSIS

REQUEST TO APPROVE MEMORANDUM OF UNDERSTANDING WITH THE STATE OF CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES FOR AN ELECTRONIC INTERFACE TO RECORD LIEN DOCUMENTS

CIO RECOMMENDATION: ☒ APPROVE ☐ APPROVE WITH MODIFICATION
☐ DISAPPROVE

Contract Type:

☒ New Contract ☐ Contract Amendment ☐ Contract Extension
☐ Sole Source Contract ☐ Hardware Acquisition ☐ Other

New/Revised Contract Term: Base Term: 1 Yr. # of Option Yrs: 9

Contract Components:

☐ Software ☐ Hardware ☐ Telecommunications
☐ Professional Services

Project Executive Sponsor: Dean C. Logan, Registrar-Recorder/County Clerk

Budget Information :

Y-T-D Contract Expenditures	\$0
Requested Contract Amount	\$0
Aggregate Contract Amount	\$0

Project Background:

Yes	No	Question
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is this project legislatively mandated?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is this project subvented? If yes, what percentage is offset?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Is this project/application applicable to (shared use or interfaced) other departments? If yes, name the other department(s) involved. Child Support Services.

Strategic Alignment:

Yes	No	Question
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Is this project in alignment with the County of Los Angeles Strategic Plan?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Is this project consistent with the currently approved Department Business Automation Plan?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does the project's technology solution comply with County of Los Angeles IT Directions document?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Does the project technology solution comply with preferred County of Los Angeles IT standards?
<input checked="" type="checkbox"/>	<input type="checkbox"/>	This contract and/or project and its milestone deliverables must be entered into the Information Technology Tracking System (ITTS).

Project/Contract Description:

The Registrar-Recorder/County Clerk (RR/CC) is requesting Board approval to:

- Enter into an Agreement with the State of California Department of Child Support (DCSS) Services to provide an e-recording interface to record real property lien documents.
- Prepare and execute amendments to the Agreement, as necessary, provided that County Counsel approval is obtained prior to executing such amendment.
- Terminate the Agreement pursuant to the termination provisions contained in the Agreement if needed, provided that: (i) County Counsel approval is obtained prior to terminating the Agreement; and (ii) the Board and CEO are notified in writing within fifteen (15) days of terminating the Agreement.

Background:

In 2007, DCSS approached several County recorders throughout the State, including RR/CC, regarding the feasibility of implementing an e-recording interface for the purpose of transmitting, filing, and recording liens against real properties of delinquent support obligors. The documents would be transmitted electronically through a secure connection to each county recorder for recording.

Project Justification/Benefits:

The electronic interface would eliminate the need for DCSS to send the lien documents to the Child Support Services Department (CSSD), and for CSSD to send the liens to the county recorder for recording. Once the real property lien is recorded, the information will be available on-line to authorized users through the RR/CC Real Property Index. The RR/CC worked with our office to ensure all system security measures were addressed. The RR/CC set up a secure connection using data encryption.

This proposal supports County Strategic Plan Goal No. 2 (Service Excellence) and Goal No. 3 (Organizational Effectiveness).

Project Metrics:

The RR/CC will track how many lien documents are filed electronically through this interface and calculate the time and cost savings.

Impact On Service Delivery Or Department Operations, If Proposal Is Not Approved:

Approval of the Agreement will provide an efficient method of providing DCSS with the ability to transmit and file real property liens against delinquent support obligors. It will also provide the RR/CC with the ability to record paperless documents and make them available sooner for electronic viewing by CSSD. If this proposal is not approved, manual processes would continue to be used.

Alternatives Considered:

Because this is a government-to-government Agreement, there were no other alternatives considered.

Project Risks:

None.

Risk Mitigation Measures:

None.

Financial Analysis:

There is no net County cost associated with providing DCSS with e-recording capabilities. If the County incurs any costs associated with providing DCSS with e-recording capabilities, the costs will be reimbursed by DCSS.

CIO Concerns:

None.

CIO Recommendations:

Based on our review of the Board Letter and discussions with the Department, this office recommends approval of the Agreement.

CIO APPROVAL

Date Received: February 2, 2009

Prepared by: Henry Batta 

Date: February 20, 2009

Approved: 

Date: 2-3-09

ATTACHMENT II

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES
AND
COUNTY OF LOS ANGELES REGISTRAR-RECORDER/COUNTY CLERK
FOR
ELECTRONIC RECORDING INTERFACE**

This Memorandum of Understanding ("Agreement") is made and entered into effect as of _____, 2009 by and between the County of Los Angeles, a political subdivision of the State of California ("County"), by and through its Department of the Registrar-Recorder/County Clerk ("RRCC") and the California Department of Child Support Services ("DCSS"). RRCC and DCSS are hereinafter referred to collectively as the "Parties" and each individually as a "Party."

WHEREAS, pursuant to Family Code section 17523.5, it is the duty of DCSS to promptly and effectively collect and enforce child support obligations under Title IV-D;

WHEREAS, the transmission, filing, and recording of a lien against the real property of a support obligor in a digital or digitized electronic form is permitted pursuant to said code section;

WHEREAS, DCSS has established the Child Support Enforcement ("CSE") System, which provides a secure and reliable electronic method for transmission of lien filings;

WHEREAS, DCSS desires to establish an electronic interface with RRCC for the purpose of transmitting real property lien information for recording;

WHEREAS, DCSS and RRCC wish to establish guidelines to ensure compliance with security measures and technical requirements necessary to deliver and maintain the electronic interface;

NOW, THEREFORE, in consideration of the mutual covenants herein set forth and the mutual benefits to be derived therefrom, the Parties agree as follows:

A. PURPOSE

The DCSS and the RRCC are entering into this collaboration for the purpose of transmitting real property lien information for recording through an electronic format, thereby reducing paper transactions. The Child Support Enforcement ("CSE") System enables the DCSS to electronically

process lien filing records and transmit them to the RRCC for recording and storage.

B. GENERAL TERMS AND CONDITIONS

1. The term of this Agreement will be effective on the date this MOU is signed by DCSS and County's Registrar-Recorder/County Clerk and run consecutively for one (1) year. The MOU will automatically renew in one (1) year increments unless one or both Parties object or there are modifications to the MOU which would require mutual agreement and signatures by both Parties. The term of the Agreement, including renewal periods, shall not exceed ten (10) years.
2. This Agreement may be modified or amended only upon the mutual written consent of the Parties.
3. This Agreement may be terminated without penalty by either party for any reason upon providing ninety days (90) days prior written notice thereof to the other Party.
4. DCSS shall create an electronic file of the lien information and electronically provide that information to RRCC as set forth in Attachment A (IDD for Sending Lien Information) attached hereto and incorporated herein by this reference.
5. RRCC shall import the lien data received from DCSS onto a document image for recording and storage and return an XML file to DCSS with data about the filing as set forth in Attachment B (IDD for Receiving Lien Information) attached hereto and incorporated herein by this reference.
6. Each party will appoint a person to serve as the official contact and coordinate the activities to carry out this Agreement.

- a. The DCSS contact for this Agreement is:

Ruby Tumagan
Department of Child Support Services
Technology Services Division
11120 International Drive
Rancho Cordova, CA 95741-9064
Telephone Number: (916) 464-3223
E-Mail Address: ruby.tumagan@dcss.ca.gov
Alternate contact :

Kelly York, Supervisor Operational Interfaces Section
E-Mail Address: kelly.york@dcss.ca.gov

- b. The RRCC contact for this Agreement is:

Kai Ponte, Manager
County of Los Angeles
Registrar-Recorder/County Clerk
Recorder & Management Systems Division
12400 Imperial Hwy., Norwalk, 90650
Telephone Number: (562) 462-2706
Fax Number: (562) 864-8013
E-Mail Address: KPonte@rrcc.lacounty.gov
Help Desk: (562) 462-2455 or (562) 462-2456

C. DCSS RESPONSIBILITIES

1. Use an Extensible Markup Language (XML) file type and file Transfer Protocol (FTP) as the transmission method. Definitions of the content of the XML file to be defined by both the DCSS and LA County. Any variations on this content definition will be agreed upon and tested prior to implementation.
2. Provide the RRCC with templates in Portable Document Format (PDF) to be used by the RRCC when it is necessary to produce a paper copy or image. Any changes to the template will need to be reviewed and tested prior to implementation.
3. Provide electronic lien files to the RRCC for recording at a maximum of once-per-day.

D. RRCC RESPONSIBILITIES

1. Establish network connectivity to the CSE application at the e-Business Hosting Center (eBHC) in San Jose through the Department of Technology Services (DTS) Post Office Protocol (POP) router and Wide Area Network (WAN).
2. Provide a single, static environment designed for the transmission. This environment will include a recognized IP address to which data will be delivered, servers that are password protected and installed in a locked physical environment, as well as opening of appropriate ports in the firewall. All changes to be reviewed by both parties and tested prior to implementation.

3. Exchange files daily with DCSS via Secure File Transfer Protocol (SFTP).

E. INDEMNIFICATION

1. DCSS shall indemnify, defend and hold harmless the RRCC, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the DCSS's acts and/or omissions arising from and/or relating to this Agreement.
2. RRCC shall indemnify, defend and hold harmless the DCSS it officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the RRCC's acts and/or omissions arising from and/or relating to this Agreement.

F. FISCAL PROVISIONS

1. DCSS shall provide the real property lien information for recording to the RRCC at no cost. However, in the event of any unforeseen additional cost or fees incurred in connection with the DCSS interface, including but not limited to, any modifications, upgrades, or any licensing fees or costs which may be imposed by software manufacturers, RRCC shall notify DCSS in advance of imposing said fees/costs and a negotiated Amendment shall be executed between both parties in accordance with Section B (General Terms and Conditions), Paragraph 2 of the Agreement.
2. This Agreement is not intended to encumber any funds for any costs to develop, maintain, or modify the interface.
3. In the event that costs arise to develop, maintain, or modify the interface, each Party agrees to bear its own costs.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES
AND
COUNTY OF LOS ANGELES REGISTRAR-RECORDER/COUNTY CLERK
FOR
ELECTRONIC e-RECORDING INTERFACE**

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding on the date first indicated above.

STATE OF CALIFORNIA
DEPARTMENT OF CHILD
SUPPORT SERVICES

JOAN OBERT
Deputy Director

COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/
COUNTY CLERK

DEAN C. LOGAN
Registrar-Recorder/County Clerk

APPROVED AS TO FORM:
RAYMOND G. FORTNER, JR.
County Counsel

By _____
Patrice Salseda
Senior Deputy County Counsel

ATTACHMENT A

California Child Support Automation System (CCSAS)
Child Support Enforcement (CSE)

Interface Design Document – Record Layout

Dept of Child Support Services (DCSS)
SEND LIEN INFORMATION TO COUNTY RECORDER'S OFFICE

Version 2

Wednesday, January 2, 2008
Author: California Child Support Business Partner (CCSBP)

3. **1** **File Name:** EREC_SEND_FIPSCODE_YYYYMMDD.xml
File CSEEREC-IDD001-FIL001

Root Element

4.1 **Transaction Type:** N/A

5.1 **Record Name:** E-Recording Root Element Record Specification

Length N/A

Sequencing: N/A

Record ID: CSEEREC-IDD001-FIL001-REC001-REM

XML Element: <RegistrarRecorder>

6. XML Attributes

Position	Name	Data Type	Min	Max	Justification	Required	LOV?
1	Agency	Alpha	3	3	Left	Yes	Yes
Description:	Contains a constant 'CSE' to indicate that the agency is the CSE/CCSAS project.						
Validation	Must be constant value 'CSE'						
Err.	If value is not set to 'CSE', process terminates with a critical exception.						
Category Name:	N/A						
List of Values:	CSE						
2	FileDate	Alpha-Numeric	10	10	Left	Yes	No
Description:	This field contains the current business date of the file generation.						
	Format: YYYY-MM-DD						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						
3	GUID	Alpha-Numeric	13	37	Left	Yes	No
Description:	This field contains the globally unique identifier of this E-Recording submission file. This field is based on Microsoft's implementation of the Universally Unique Identifier (UUID), which provides a unique identifier to assist the County Recorders in determining if they have already processed this file.						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						
4	TemplateVersion	Alpha-Numeric	6	6	Left	Yes	No
Description:	This field captures the version of the Notice of Support Judgment template, this field is used in conjunction with the TemplateDate field. This will be configured as an external parameter within the job configuration of this batch job, an example of this value could be "1.0000".						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						
5	TemplateDate	Alpha-Numeric	10	10	Left	Yes	No
Description:	This field captures the date of the Notice of Support Judgment template, this field is used in conjunction with the TemplateVersion field. This will be configured as an external parameter within the job configuration of this batch job, an example of this value could be "2005-09-01". This should be based on the template date within the Notice of Support Judgment (DCSS-0239).						
	Format: YYYY-MM-DD						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						

6	TotalRecordCount	Alpha-Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the amount of Real Property Liens that are being recorded through the E-Recording Interface in this submission file. If an empty file then this value will be defaulted to '0'.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						
7	xmlns	Alpha-Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the XML name space value for this XML schema. This xmlns attribute will be set to 'http://arch.dcss.ca.gov/eRecording/reference'.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						

4.1 Transaction Type: N/A

5.1 Record Name: E-Recording XML Element Record Specification Length N/A Sequencing: N/A

Record ID: CSEEREC-IDD001-FIL001-REC001-ELM

XML Element: <DocData>

6. XML Attributes

Position	Name	Data Type	Min	Max	Justification	Required	LOV?
1	TemplateName	Alpha-Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the name of the Notice of Support Judgment template. This is defaulted to 'DCSS-0239.xdp'.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						
2	RecordId	Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the unique identifier of this <DocData> element within the field. This is a sequential field, the first record will be set to 1, the second record will be set to 2, etc.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						

Body

4. 1 Transaction Type: Body - Response Transaction

5.1 Record Name: Send E-Lien Information to County Recorder's Office Length N/A Sequencing: N/A

Record ID: CSEEREC-IDD001-FIL001-REC001-BDY

XML Element: <DocData>

6. XML Elements

Position	Name	Data Type	Min	Max	Required	LOV?
1	Division Name	Alpha	49	61	Yes	No
Description:	This field captures the Local Child Support Agency Name.					
	XML Field:	<DivisionName/>				
	DCSS-0239 Form Field(s) - FDO(s):	OFFICE_COUNTY – Form Content				
	Format:	[Name County] COUNTY DEPARTMENT OF CHILD SUPPORT SERVICES				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
2	Lien County Fips Code	Numeric	0	3	Yes	Yes

Description: This field captures the three digit county FIPS code that the Real Property Lien is being established against.
XML Field: <LienCountyFipsCode/>
DCSS-0239 Form Field(s) - FDO(s): OFFICE_COUNTY - Form Content
Format: N/A

Validation

Err. N/A

Category Name: GlobalCaliforniaCountyFIPS

List of Values:

001	ALAMEDA
003	ALPINE
005	AMADOR
007	BUTTE
009	CALAVERAS
011	COLUSA
013	CONTRA COSTA
015	DEL NORTE
017	EL DORADO
019	FRESNO
021	GLENN
023	HUMBOLDT
025	IMPERIAL
027	INYO
029	KERN
031	KINGS
033	LAKE
035	LASSEN
037	LOS ANGELES
039	MADERA
041	MARIN
043	MARIPOSA
045	MENDOCINO
047	MERCED
049	MODOC
051	MONO
053	MONTEREY
055	NAPA
057	NEVADA
059	ORANGE
061	PLACER
063	PLUMAS
065	RIVERSIDE
067	SACRAMENTO
069	SAN BENITO
071	SAN BERNARDINO
073	SAN DIEGO
075	SAN FRANCISCO
077	SAN JOAQUIN
079	SAN LUIS OBISPO
081	SAN MATEO
083	SANTA BARBARA
085	SANTA CLARA
087	SANTA CRUZ
089	SHASTA
091	SIERRA

093	SISKIYOU
095	SOLANO
097	SONOMA
099	STANISLAUS
101	SUTTER
103	TEHAMA
105	TRINITY
107	TULARE
109	TUOLUMNE
111	VENTURA
113	YOLO
115	YUBA

3	Division Mailing Street	Alpha	1	100	Yes	No
Description:	This field captures the mailing address line of the Local Child Support Agency address formatted to fit on a single line.					
	XML Field:	<DivisionMailStreet/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2] [Address Line 3]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
4	Division Mailing City	Alpha	1	50	Yes	No
Description:	This field captures the mailing address city of the Local Child Support Agency.					
	XML Field:	<DivisionMailCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
5	Division Mailing State	Alpha	2	2	Yes	No
Description:	This field captures the mailing address state of the Local Child Support Agency.					
	XML Field:	<DivisionMailState/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
6	Division Mailing Zip	Alpha-Numeric	5	10	Yes	No
Description:	This field captures the mailing address zip code of the Local Child Support Agency.					
	XML Field:	<DivisionMailZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
7	Chief Attorney Name	Alpha	1	103	Yes	No
Description:	This field captures both the LCSA Attorney Name and Title.					

	XML Field:	<ChiefAttorney />				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_LEAD_ATTORNEY_NAME - Legal Action - Court Caption and Hearing Information LCSA_AGENCY_LEAD_ATTORNEY_TITLE - Legal Action - Court Caption and Hearing Information				
	Format:	[LCSA Agency Lead Attorney Name], [LCSA Agency Lead Attorney Title]				
<i>Validation Err.</i> N/A						
<i>Category Name:</i> N/A						
<i>List of Values:</i> N/A						
8	Division Street	Alpha-Numeric	1	100	Yes	No
Description:	This field captures the physical address line of the Local Child Support Agency address formatted to fit on a single line.					
	XML Field:	<DivisionStreet/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_PHY_STREET_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2] [Address Line 3]				
<i>Validation Err.</i> N/A						
<i>Category Name:</i> N/A						
<i>List of Values:</i> N/A						
9	Division Extension	Alpha-Numeric	1	100	No	No
Description:	This field is not being used by CSE, this will always be blank.					
	XML Field:	<DivisionExt/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
<i>Validation Err.</i> N/A						
<i>Category Name:</i> N/A						
<i>List of Values:</i> N/A						
10	Division City	Alpha	1	50	Yes	No
Description:	This field captures the physical address city of the Local Child Support Agency.					
	XML Field:	<DivisionCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_CITY_AND_STATE - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
<i>Validation Err.</i> N/A						
<i>Category Name:</i> N/A						
<i>List of Values:</i> N/A						
11	Division State	Alpha	2	2	Yes	No
Description:	This field captures the physical address state of the Local Child Support Agency.					
	XML Field:	<DivisionState/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_CITY_AND_STATE - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
<i>Validation Err.</i> N/A						
<i>Category Name:</i> N/A						
<i>List of Values:</i> N/A						
12	Division Zip	Alpha-Numeric	5	10	Yes	No
Description:	This field captures the physical address zip code of the Local Child Support Agency.					
	XML Field:	<DivisionZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_CITY_AND_STATE - Legal Action – Court Caption and Hearing Information				
	Format:	NNNNN or NNNNN-NNNN				

Validation
Err. N/A
Category Name: N/A
List of Values: N/A

13	Case Number	Alpha-Numeric	1	20	Yes	No
Description:	This field captures the external case identifier which the Real Property Lien is being submitted for.					
	XML Field:	<CaseNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	CSE_CASE_NUMBER – Form Content				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

14
Description: This field captures the phone number of the Local Child Support Agency.
 XML Field: <DivisionPhone/>
 DCSS-0239 Form Field(s) - FDO(s): LCSA_AGENCY_PHONE_NUMBER - Legal Action - Court Caption and Hearing Information
 Format: (NNN) NNN - NNNN
Validation
Err. N/A
Category Name: N/A
List of Values: N/A

15	Header Attorney For Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Attorney For” checkbox within the header of the Notice of Support Judgment. This will only be populated when the Case Worker has checked this checkbox during the form generation.					
	XML Field:	<HeaderAttorneyForBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_ATTORNEY_FOR_CHECKBOX – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					

16
Description: This field captures the user enterable “Judgment Creditor” checkbox within the header of the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is the Petitioner, but can be overridden by the user during form generation.
 XML Field: <HeaderJudgmentCreditorBox/>
 DCSS-0239 Form Field(s) - FDO(s): DCSS_0239_PAGE_2_JUDGMENT_CREDITOR_CHECKBOX – User Enterable Field
 Format: N/A
Validation
Err. N/A
Category Name: N/A
List of Values: Blank Space – Unchecked
X – Checked

17	Header Assignee Of Record Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Assignee Of Record” checkbox within the header of the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is not the Petitioner, but can be overridden by the user during form generation.					
	XML Field:	<HeaderAssigneeOfRecordBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_ASSIGNEE_OF_RECORD_CHECKBOX – User Enterable Field				

Validation	Format:	N/A				
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					
18	County Name	Alpha	4	16	Yes	No
Description:	This field captures the County name of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<County/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_COUNTY_NAME – Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
19	Court Address Street	Alpha-Numeric	1	101	Yes	No
Description:	This field captures the physical street address of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtStreet/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_PHYS_STREET – Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
20	Court Address Mailing	Alpha-Numeric	1	101	Yes	No
Description:	This field captures the mailing street address of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtMailing/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_MAIL_STREET – Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
21	Court Address City	Alpha	1	50	Yes	No
Description:	This field captures the city of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CITY_AND_ZIP – Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
22	Court Address State	Alpha	2	2	Yes	No
Description:	This field captures the state of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtState/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CITY_AND_ZIP – Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					

List of Values: *N/A*

23	Court Address Zip	Alpha-Numeric	5	10	Yes	No
Description:	This field captures the zip code of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CITY_AND_ZIP – Legal Action – Court Caption and Hearing Information				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

24	Court Branch Name	Alpha	1	100	No	No
Description:	This field captures the Court Branch Name that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtName/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_BRANCH_NAME - Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

25	Plaintiff Name	Alpha	1	256	Yes	No
Description:	This field captures the Plaintiff Name that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<PlaintiffName/>				
	DCSS-0239 Form Field(s) - FDO(s):	PETITIONER_NAME – Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

26	Defendant Name	Alpha	1	256	Yes	No
Description:	This field captures the Defendant Name that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<DefendantName/>				
	DCSS-0239 Form Field(s) - FDO(s):	RESPONDENT_NAME – Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

27	Court Order Number	Alpha	1	20	Yes	No
Description:	This field captures the Court Case Number/Docket that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtOrderNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CASE_NUMBER – Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

28	Judgment Creditor Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Judgment Creditor” checkbox next to paragraph number 1 within the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is the Petitioner, but can be overridden by the user during form generation.					

XML Field: <JudgmentCreditorBox/>
 DCSS-0239 Form Field(s) - FDO(s): DCSS_0239_PAGE_2_1_JUDGMENT_CREDITOR_CHECKBOX – User Enterable Field
 Format: N/A

Validation
Err. N/A
Category Name: N/A
List of Values: Blank Space – Unchecked
 X – Checked

29	Assignee Of Record Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Assignee Of Record” checkbox next to paragraph number 1 within the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is not the Petitioner, but can be overridden by the user during form generation.					
	XML Field:	<AssigneeOfRecordBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_1_ASSIGNEE_OF_RECORD_CHECKBOX – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					

30	Judgment Debtor Name	Alpha-Numeric	0	256	Yes	No
Description:	This field captures the Judgment Debtor Name as it appears on the Judgment.					
	XML Field:	<JudgmentName/>				
	DCSS-0239 Form Field(s) - FDO(s):	JUDGMENT_DEBTOR_NAME – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

31	Judgment Debtor Address	Alpha-Numeric	0	100	No	No
Description:	This field captures the first address line of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentAddr/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

32	Judgment Debtor Address Extension	Alpha-Numeric	0	100	No	No
Description:	This field captures the second address line of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentAddrExt/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

33	Judgment Debtor Address City	Alpha	0	50	No	No
Description:	This field captures the city of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address					

	hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
34	Judgment Debtor Address State	Alpha	0	2	No	No
Description:	This field captures the state of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentState/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
35	Judgment Debtor Address Zip	Alpha-Numeric	0	10	No	No
Description:	This field captures the zip code of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
36	Judgment Debtor Non-Standard Address	Alpha-Numeric	0	512	No	No
Description:	This field captures the last known Judgment Debtor’s non-standard address. ¹² This is only populated if the Judgment Debtor’s address determined by the address hierarchy specified in endnote #2 is a non-standard address, otherwise this field will be empty.					
	XML Field:	<JudgmentDebtorNonStandardAddress/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
37	Judgment Debtor Drivers License	Alpha-Numeric	0	11	No	No
Description:	This field captures the most recent active driver’s license number and the corresponding State (decoded) associated to the Judgment Debtor.					
	XML Field:	<DebtorDLicense/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_DLN_AND_STATE – Lien				
	Format:	[License Number] [State]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
38	Judgment Debtor Drivers License Unknown Box	Alpha	0	1	No	No
Description:	This field captures if the Judgment Debtor’s drivers license number and state is unknown, default to be populated if the Judgment Debtor License field is blank.					
	XML Field:	<DLBox/>				

DCSS-0239 Form Field(s) - FDO(s): OBLIGOR_DLN_AND_STATE_UNKNOWN_CHECKBOX – Lien
Format: N/A

Validation
Err. N/A
Category Name: N/A
List of Values: Blank Space – Unchecked
X – Checked

39	Judgment Debtor SSN	Alpha-Numeric	0	11	No	No
Description:	This field captures most recent active social security number for the Judgment Debtor.					
	XML Field:	<DebtorSSN/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_SSN – Lien				
	Format:	NNN-NN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

40	Judgment Debtor SSN Unknown Box	Alpha	0	1	No	No
Description:	This field captures if the Judgment Debtor's social security number is unknown, default to be populated if the Judgment Debtor SSN field is blank.					
	XML Field:	<SSNBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_SSN_UNKNOWN_CHECKBOX – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					

41	Judgment Debtor DOB	Alpha-Numeric	0	10	No	No
Description:	This field captures the most recent active date of birth for the Judgment Debtor.					
	XML Field:	<DebtorDOB/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_DOB – Lien				
	Format:	MM/DD/YYYY				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

42	Judgment Debtor DOB Unknown Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if the Judgment Debtor's date of birth is unknown, default to be populated if the Judgment Debtor DOB field is blank.					
	XML Field:	<DOBBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_DOB_UNKNOWN_CHECKBOX – Lien				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked					

43	System Date	Alpha-Numeric	0	10	Yes	No
Description:	This field captures the system generation date.					
	XML Field:	<SystemDate/>				
	DCSS-0239 Form Field(s) - FDO(s):	GENERATION_DATE – Lien				
	Format:	MM/DD/YYYY				

Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
44	Signature Of Applicant Or Attorney	Alpha	1	103	Yes	No
Description:	This field captures the full name of the Lead Attorney associated to the Case that the Real Property Lien is being generated against. This full name of the Lead Attorney will be populated on above the "TYPE OR PRINT NAME" and the "SIGNATURE OF APPLICANT OR ATTORNEY" portions of the DCSS-0239 form, the name populated above the "SIGNATURE OF APPLICANT OR ATTORNEY" will not contain a signature image but the text name of the Lead Attorney as exactly populated above "TYPE OR PRINT NAME".					
	XML Field:	<SignatureOfApplicantOrAttorney/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_LEAD_ATTORNEY_NAME - Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
45	Judgment Creditor Name	Alpha	107	119	Yes	No
Description:	This field captures the judgment creditors name based on the county and the language provided below.					
	XML Field:	<CreditorName/>				
	DCSS-0239 Form Field(s) - FDO(s):	OFFICE_COUNTY – Form Content				
	Format:	[OFFICE COUNTY] County Department of Child Support Services whose address appears on this form above the court's name.				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
46	Judgment Date	Alpha-Numeric	0	10	Yes	No
Description:	This field captures the filed date of the original support order related to the Court Case that the Real Property Lien is being filed against.					
	XML Field:	<JudgmentDate/>				
	DCSS-0239 Form Field(s) - FDO(s):	ORDER_FILED_DATE				
	Format:	MM/DD/YYYY				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
47	Judgment Renewal Date 1	Alpha-Numeric	0	10	No	No
Description:	This field captures the first judgment renewal date that is provided manually by the Case Worker on the form.					
	XML Field:	<JudgmentRenewalDate1/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_RENEWAL_ENTERED_ON_DATE_TEXT_1 – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
48	Judgment Renewal Date 2	Alpha-Numeric	0	10	No	No
Description:	This field captures the second judgment renewal date that is provided manually by the Case Worker on the form.					
	XML Field:	<JudgmentRenewalDate2/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_RENEWAL_ENTERED_ON_DATE_TEXT_2 – User Enterable Field				
	Format	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					

List of Values: N/A

49	Execution Lien Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if an execution lien was endorsed on the judgment that is provided manually by the Case Worker on the form.					
	XML Field:	<ExecutionLienBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_EXECUTION_LIEN_CHECKBOX – User Enterable Field				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	<i>Blank Space – Unchecked</i> <i>X – Checked</i>					

50	Execution Lien Amount	Alpha	0	10	No	No
<i>Description:</i>	This field captures if an execution lien amount was endorsed on the judgment that is provided manually by the Case Worker on the form.					
	XML Field:	<ExecutionLienAmount/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_AMOUNT_TEXT – Lien				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	N/A					

51	Execution Lien In Favor Of	Alpha-Numeric	0	45	No	No
Description:	This field captures the name and address of the individual/agency with an execution lien on the judgment that is provided manually be the Case Worker.					
	XML Field:	<ExecutionLienInFavorOf/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_IN_FAVOR_OF_TEXT – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

52	Support Order To Be Paid Box	Alpha	0	1	No	No
Description:	This field captures if the support is ordered to be paid to the following county officer.					
	XML Field:	<SupportOrderToBePaidBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked (Default)					

53	Agency Name	Alpha	49	60	Yes	No
Description:	This field captures the name of the LCSA Office enforcing the judgment.					
	XML Field:	<AgencyName/>				
	DCSS-0239 Form Field(s) - FDO(s):	OFFICE_COUNTY – Legal Action – Court Caption and Hearing Information				
	Format:	[OFFICE COUNTY] County Department of Child Support Services				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

54	Agency Address	Alpha-Numeric	0	100	Yes	No
Description:	This field captures the first address line of the California State Disbursement Unit that the support is ordered to be paid to.					

XML Field: <AgencyAddr/>
DCSS-0239 Form Field(s) - FDO(s): PAYEE_ADDRESS – Lien
Format: N/A

Validation
Err. N/A
Category Name: N/A
List of Values: N/A

55	Agency Address Extension	Alpha-Numeric	0	100	No	No
Description:	This field captures the second address line of the California State Disbursement Unit that the support is ordered to be paid to.					
	XML Field:	<AgencyAddrExt/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

56	Agency City	Alpha	0	50	Yes	No
Description:	This field captures the city of the California State Disbursement Unit that the support is ordered paid to.					
	XML Field:	<AgencyCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

57	Agency State	Alpha	2	2	Yes	No
Description:	This field captures the state of the California State Disbursement Unit that the support is ordered to be paid to.					
	XML Field:	<AgencyState/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

58	Agency Zip	Alpha-Numeric	5	10	Yes	No
Description:	This field captures the zip code of the California State Disbursement Unit that the support is ordered to be paid to.					
	XML Field:	<AgencyZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

59	Stay Of Enforcement Not Ordered By Court Box	Alpha	0	1	No	No
Description:	This field captures if the stay of enforcement has not been ordered by the court. This field is defaulted to "X", but can be overridden by the user during form generation.					
	XML Field:	<StayOfEnforcementNotOrderedByCourtBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_STAY_OF_ENFORCEMENT_NOT_ORDERED_CHECKBOX - N/A				
	Format:	N/A				
Validation						

<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked (Default)					
60	Stay Of Enforcement Ordered By Court Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if the stay of enforcement has been ordered by the court that is provided manually by the Case Worker on the form.					
	XML Field:	<StayOfEnforcementOrderedByCourtBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_STAY_OF_ENFORCEMENT_ORDERED_CHECKBOX				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked					
61	Stay Of Enforcement Ordered By Court Effective Date	Alpha-Numeric	0	10	No	No
<i>Description:</i>	This field captures the date the court ordered stay of enforcement will end that is provided manually by the Case Worker on the form.					
	XML Field:	<StayOfEnforcementOrderedByCourtEffectiveDate/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_STAY_OF_ENFORCEMENT_NOT_ORDERED_EFFECTIVE_DATE_TEXT – User Enterable Field				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	N/A					
62	Installment Judgment Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if this Real Property Lien is an installment judgment that is provided manually by the Case Worker on the form.					
	XML Field:	<InstallmentJudgmentBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_INSTALLMENT_JUDGMENT_CHECKBOX – User Enterable Field				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked					
63	Judgment Debtor First Name	Alpha	0	50	Yes	No
<i>Description:</i>	This field captures the Obligor’s first name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorFirstName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	N/A					
64	Judgment Debtor Middle Name	Alpha	0	50	No	No
<i>Description:</i>	This field captures the Obligor’s middle name that is parsed out of the Judgment Debtor field.					
	XML Field:	<JudgmentDebtorMiddleName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					

Category Name: N/A

List of Values: N/A

65	Judgment Debtor Last Name	Alpha	0	100	Yes	No
Description:	This field captures the Obligor’s last name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorLastName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

66	Judgment Debtor Suffix Name	Alpha-Numeric	0	15	No	No
Description:	This field captures the Obligor suffix name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorSuffixName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

67	Judgment Debtor AKA First Name	Alpha	0	50	No	No
Description:	This field captures the Obligor’s also known as (AKA) first name that is parsed out of the Judgment Debtor field.					
	XML Field:	<JudgmentDebtorAKAFirstName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

68	Judgment Debtor AKA Middle Name	Alpha	0	50	No	No
Description:	This field captures the Obligor’s also known as (AKA) middle name that is parsed out of the Judgment Debtor field.					
	XML Field:	<JudgmentDebtorAKAMiddleName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

69	Judgment Debtor AKA Last Name	Alpha	0	100	No	No
Description:	This field captures the Obligor’s also known as (AKA) last name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorAKALastName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

70	Judgment Debtor AKA Suffix Name	Alpha-Numeric	0	15	No	No
Description:	This field captures the Obligor also known as (AKA) suffix name that is parsed out of the Judgment Debtor field. ³					

XML Field: <JudgmentDebtorAKASuffixName/>
DCSS-0239 Form Field(s) - FDO(s): N/A
Format: N/A

Validation

Err. N/A
Category Name: N/A
List of Values: N/A

71	User Id	Alpha-Numeric	0	10	Yes	No
Description:	The first 10 Alpha numeric digits of the user's team name. If the user's team name does not contain 10 digits, the reminder of the field will be filled with spaces. The CSE application will be updated to retrieve the user routing information as follows: - For user initiated forms, the user routing information will be defaulted to the user that is generating the form - For case based batch generated forms, the user routing information will be defaulted to the user that is currently assigned as the case owner					
	XML Field:	<UserId/>				
	DCSS-0239 Form Field(s) - FDO(s):	USER_ID – Form Content				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

72	Instrument Number	Alpha-Numeric	0	50	No	No
Description:	This field captures the instrument number of the Real Property Lien when it is recorded by the County Recorder. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<InstrumentNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

73	Book Number	Alpha-Numeric	0	50	No	No
Description:	This field captures the book number of the Real Property Lien when it is recorded by the County Recorder. If populated the Page Number field should also be populated. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<BookNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

74	Page Number	Alpha-Numeric	0	50	No	No
Description:	This field captures the page number of the Real Property Lien when it is recorded by the County Recorder. If populated the Book Number field should also be populated. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<PageNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

75	Recording Date Time	Alpha-Numeric	0	20	No	No
Description:	This field captures the recording date and time that the Real Property Lien was recorded within the County Recorder. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<RecordDateTime/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	MM/DD/YYYY HH:MM:SS				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

76	Lien Id	Numeric	0	8	Yes	No
Description:	This field captures the unique identifier of the Real Property Lien generated within CSE that is being sent through the interface. This internal identifier is used within the matching process to update the recording information provided by the County Recorder when the Real Property Lien is recorded.					
	XML Field:	<LienId/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

SAMPLE XML FILE:

```
<?xml version="1.0" standalone="yes" ?>
<RegistrarRecorder Agency="CSE" FileDate="2008-01-01" GUID="db82acb8-9065-41e0-be42-b5066e6d9d5d"
TemplateVersion="1.00" TemplateDate="2005-09-01" TotalRecordCount="2"
xmlns="http://arch.dcss.ca.gov/eRecording/reference" >
  <DocData TemplateName="DCSS-0239.xdp" RecordId="1" >
    <DivisionName>SACRAMENTO COUNTY DEPARTMENT OF CHILD SUPPORT SERVICES</DivisionName>
    <LienCountyFipsCode>067</LienCountyFipsCode>
    <DivisionMailStreet>1234 MAILING ADDRESS</DivisionMailStreet>
    <DivisionMailCity>SACRAMENTO</DivisionMailCity>
    <DivisionMailState>CA</DivisionMailState>
    <DivisionMailZip>95835</DivisionMailZip>
    <ChiefAttorney>Sample Name, Sample Title</ChiefAttorney>
    <DivisionStreet>1234 STREET ADDRESS SUITE #1234</DivisionStreet>
    <DivisionExt></DivisionExt>
    <DivisionCity>SACRAMENTO</DivisionCity>
    <DivisionState>CA</DivisionState>
    <DivisionZip>959841</DivisionZip>
    <CaseNumber>2023049203482343234</CaseNumber>
    <DivisionPhone>(916) 123-4567</DivisionPhone>
    <HeaderAttorneyForBox>X</HeaderAttorneyForBox>
    <HeaderJudgmentCreditorBox/>
    <HeaderAssigneeOfRecordBox/>
    <County>SACRAMENTO</County>
    <CourtStreet>1234 COURT STREET</CourtStreet>
    <CourtMailing>5678 COURT STREET</CourtMailing>
    <CourtCity>SACRAMENTO</CourtCity>
    <CourtState>CA</CourtState>
    <CourtZip>959841</CourtZip>
    <CourtName>SUPERIOR FAMILY COURT</CourtName>
    <PlaintiffName>COUNTY OF SACRAMENTO</PlaintiffName>
    <DefendantName>JOHN ALLEN DOE SR.</DefendantName>
    <CourtOrderNumber>TST-12412-2131</CourtOrderNumber>
    <JudgmentCreditorBox>X</JudgmentCreditorBox>
    <AssigneeOfRecordBox/>
    <JudgmentName>JOHN ALLEN DOE SR.</JudgmentName>
    <JudgmentAddr>5738 SACRAMENTO STREET</JudgmentAddr>
    <JudgmentAddrExt>APT 123</JudgmentAddrExt>
    <JudgmentCity>SACRAMENTO</JudgmentCity>
    <JudgmentState>CA</JudgmentState>
    <JudgmentZip>95835</JudgmentZip>
    <JudgmentDebtorNonStandardAddress/>
    <DebtorDLicense>D0000000 CA</DebtorDLicense>
    <DLBox />
    <DebtorSSN>123-45-6789</DebtorSSN>
    <SSNBox />
    <DebtorDOB/>
    <DOBBox>X</DOBBox>
    <SystemDate>01/01/2008</SystemDate>
    <SignatureOfApplicantOrAttorney>JANE DOE</SignatureOfApplicantOrAttorney>
    <CreditorName>SACRAMENTO County Department of Child Support Services whose address appears on this form above the court's name.</CreditorName>
```

```

<JudgmentDate>01/01/2007</JudgmentDate>
<JudgmentRenewalDate1/>
<JudgmentRenewalDate2/>
<ExecutionLienBox/>
<ExecutionLienAmount/>
<ExecutionLienInFavorOf/>
<SupportOrderToBePaidBox>X</SupportOrderToBePaidBox>
<AgencyName>SACRAMENTO County Department of Child Support Services</AgencyName>
<AgencyAddr>PO BOX 989067</AgencyAddr>
<AgencyAddrExt />
<AgencyCity>WEST SACRAMENTO</AgencyCity>
<AgencyState>CA</AgencyState>
<AgencyZip>95798-9067</AgencyZip>
<StayOfEnforcementNotOrderedByCourtBox>X</StayOfEnforcementNotOrderedByCourtBox>
<StayOfEnforcementOrderedByCourtBox/>
<StayOfEnforcementOrderedByCourtEffectiveDate/>
<InstallmentJudgmentBox/>
<JudgmentDebtorFirstName>JOHN</JudgmentDebtorFirstName>
<JudgmentDebtorMiddleName>ALLEN</JudgmentDebtorMiddleName>
<JudgmentDebtorLastName>DOE</JudgmentDebtorLastName>
<JudgmentDebtorSuffixName>SR.</JudgmentDebtorSuffixName>
<JudgmentDebtorAKAFirstName>JOHNNY</JudgmentDebtorAKAFirstName>
<JudgmentDebtorAKAMiddleName>ALLEN</JudgmentDebtorAKAMiddleName>
<JudgmentDebtorAKALastName>DOE</JudgmentDebtorAKALastName>
<JudgmentDebtorAKASuffixName/>
<UserId>ENFORCEME</UserId>
<InstrumentNumber>2349232523432</InstrumentNumber>
<BookNumber/>
<PageNumber/>
<RecordDateTime>01/08/2007 22:11:00</RecordDateTime>
<LienId>20000001</LienId>
</DocData>
<DocData TemplateName="DCSS-0239.xdp" RecordId="2" >
  <DivisionName>SACRAMENTO COUNTY DEPARTMENT OF CHILD SUPPORT SERVICES</DivisionName>
  <LienCountyFipsCode>067</LienCountyFipsCode>
  <DivisionMailStreet>1234 MAILING ADDRESS</DivisionMailStreet>
  <DivisionMailCity>SACRAMENTO</DivisionMailCity>
  <DivisionMailState>CA</DivisionMailState>
  <DivisionMailZip>95835</DivisionMailZip>
  <ChiefAttorney>Sample Name, Sample Title</ChiefAttorney>
  <DivisionStreet>1234 STREET ADDRESS SUITE #1234</DivisionStreet>
  <DivisionExt></DivisionExt>
  <DivisionCity>SACRAMENTO</DivisionCity>
  <DivisionState>CA</DivisionState>
  <DivisionZip>959841</DivisionZip>
  <CaseNumber>2349733423</CaseNumber>
  <DivisionPhone>(916) 123-4567</DivisionPhone>
  <HeaderAttorneyForBox/>
  <HeaderJudgmentCreditorBox>X</HeaderJudgmentCreditorBox>
  <HeaderAssigneeOfRecordBox/>
  <County>SACRAMENTO</County>
  <CourtStreet>87863 OTHER COURT STREET</CourtStreet>
  <CourtMailing>853 OTHER COURT STREET</CourtMailing>
  <CourtCity>SACRAMENTO</CourtCity>

```

<CourtState>CA</CourtState>
 <CourtZip>959853</CourtZip>
 <CourtName>SUPERIOR FAMILY COURT - CHILD SUPPORT</CourtName>
 <PlaintiffName>COUNTY OF SACRAMENTO</PlaintiffName>
 <DefendantName>FRANK R YOUNG</DefendantName>
 <CourtOrderNumber>FMY-19383-3423</CourtOrderNumber>
 <JudgmentCreditorBox>X</JudgmentCreditorBox>
 <AssigneeOfRecordBox/>
 <JudgmentName>FRANK R YOUNG</JudgmentName>
 <JudgmentAddr>38723 WINDING WAY</JudgmentAddr>
 <JudgmentAddrExt/>
 <JudgmentCity>SACRAMENTO</JudgmentCity>
 <JudgmentState>CA</JudgmentState>
 <JudgmentZip>95835</JudgmentZip>
 <JudgmentDebtorNonStandardAddress/>
 <DebtorDLicense/>
 <DLBox>X</DLBox>
 <DebtorSSN/>
 <SSNBox>X</SSNBox>
 <DebtorDOB>11/01/1978</DebtorDOB>
 <DOBBox/>
 <SystemDate>01/01/2008</SystemDate>
 <SignatureOfApplicantOrAttorney>JIM DOE</SignatureOfApplicantOrAttorney>
 <CreditorName>SACRAMENTO County Department of Child Support Services whose address appears on this form above the court's name.</CreditorName>
 <JudgmentDate>05/01/2007</JudgmentDate>
 <JudgmentRenewalDate1/>
 <JudgmentRenewalDate2/>
 <ExecutionLienBox>X</ExecutionLienBox>
 <ExecutionLienAmount>2,3435.00</ExecutionLienAmount>
 <ExecutionLienInFavorOf/>
 <SupportOrderToBePaidBox>X</SupportOrderToBePaidBox>
 <AgencyName>SACRAMENTO County Department of Child Support Services</AgencyName>
 <AgencyAddr>PO BOX 989067</AgencyAddr>
 <AgencyAddrExt />
 <AgencyCity>WEST SACRAMENTO</AgencyCity>
 <AgencyState>CA</AgencyState>
 <AgencyZip>95798-9067</AgencyZip>
 <StayOfEnforcementNotOrderedByCourtBox>X</StayOfEnforcementNotOrderedByCourtBox>
 <StayOfEnforcementOrderedByCourtBox/>
 <StayOfEnforcementOrderedByCourtEffectiveDate/>
 <InstallmentJudgmentBox/>
 <JudgmentDebtorFirstName>FRANK</JudgmentDebtorFirstName>
 <JudgmentDebtorMiddleName>R</JudgmentDebtorMiddleName>
 <JudgmentDebtorLastName>YOUNG</JudgmentDebtorLastName>
 <JudgmentDebtorSuffixName/>
 <JudgmentDebtorAKAFirstName/>
 <JudgmentDebtorAKAMiddleName/>
 <JudgmentDebtorAKALastName/>
 <JudgmentDebtorAKASuffixName/>
 <UserId>ENFORCEME</UserId>
 <InstrumentNumber/>
 <BookNumber>34234</BookNumber>
 <PageNumber>BH32432</PageNumber>
 <RecordDateTime>01/07/2008 22:11:00</RecordDateTime>

<LienId>20000002</LienId>
</DocData>
</RegistrarRecorder>

DCSS-0239 NOTICE OF SUPPORT JUDGMENT MOCK-UP

<<REMOVED FOR REVIEW>>

¹ The standard address within CSE is defined as an address that is stored within the database with separated address lines, city, state, and zip code. A non-standard address within CSE is defined as an address that is not stored within the separate address fields but stored within an unformatted text block.

² The Judgment Debtor's address is populated from the following sorting hierarchy and will find either a standard or non-standard address as defined within endnote 1:

- 1st Sort) Address Status
 - i. Primary Physical
 - ii. Primary Mail
 - iii. Secondary Physical
 - iv. Secondary Mail
 - v. Inactive Physical
 - vi. Inactive Mail
- 2nd Sort) Status Date Descending
- 3rd Sort) Address Creation Timestamp Descending

³ Participant Name Parsing Logic:

- 1) Remove "white" space from beginning and end of the court caption name
 - a. For example: " JOHN SMITH " would become "JOHN SMITH"
- 2) Parse out AKA name if present
 - a. For example JOHN SMITH AKA JOHNNY SMITH would become JOHN SMITH and JOHNNY SMITH
- 3) For each name parse it with the following logic below:
 - a. Parse Out The Suffix Name (SR./JR./Jr/Sr/MD/M.D.)
 - i. NOTE: This removes it from the rest of the name, for example "JOHN SMITH JR" becomes "JOHN SMITH", the remainder of the name is used within this step.
 - b. Break out name into the following separators:
 - i. Comma (" ,")
 - 1. For example: "SMITH ALLEN, MARY R" becomes "SMITH ALLEN", "MARY", & "R"
 - ii. Double Space (" ")
 - 1. For example: "MARY DEL ORO" becomes "MARY" & "DEL ORO"
 - iii. Space (" ")
 - 1. For example: "MARY D ORO" becomes "MARY", "D", & "ORO"
 - c. Determine which separator to use
 - i. Comma, if broken up into more than one word
 - ii. Double Space, if broken up into more than one word
 - iii. Space, if broken up into more than one word
 - d. Parse name based on separator determined previously:
 - i. Comma
 - 1. First word until comma is considered the Last Name
 - 2. Second word after comma is considered First Name
 - 3. If third word exists it is considered Middle Name
 - ii. Double Space
 - 1. Parse out Generation Name (I/II/III/IV/V/etc) if Suffix name was not previously set in step 2, this also removes this generation name suffix from the rest of the name that is processed in the following steps.
 - 2. First word is considered First Name
 - 3. Additional words are considered to be Last Name
 - iii. Space
 - 1. If only two words
 - a. First word is considered First Name
 - b. Second word is considered Last Name
 - 2. Else
 - a. Parse out Generation Name (I/II/III/IV/V/etc) if Suffix name was not previously set in step 2, this also removes this generation name suffix from the rest of the name that is processed in the following steps.
 - b. First word is considered First Name
 - c. Second word is considered Middle Name
 - d. Additional words are considered to be Last Name

ATTACHMENT B

California Child Support Automation System (CCSAS)
Child Support Enforcement (CSE)

Interface Design Document – Record Layout

Dept of Child Support Services (DCSS)
RECEIVE LIEN INFORMATION FROM COUNTY RECORDER'S OFFICE

Version 2

Wednesday, January 2, 2008
Author: California Child Support Business Partner (CCSBP)

3. **1** **File Name:** EREC_RCV_FIPSCODE_YYYYMMDD.xml
File CSEEREC-IDD001-FIL001

Root Element

4.1 **Transaction Type:** N/A

5.1 **Record Name:** E-Recording Root Element Record Specification **Length** N/A **Sequencing:** N/A

Record ID: CSEEREC-IDD001-FIL001-REC001-REM

XML Element: <RegistrarRecorder>

6. XML Attributes

Position	Name	Data Type	Min	Max	Justification	Required	LOV?
1	Agency	Alpha	3	3	Left	Yes	Yes
Description:	Contains a constant 'CSE' to indicate that the agency is the CSE/CCSAS project.						
Validation	Must be constant value 'CSE'						
Err.	If value is not set to 'CSE', process terminates with a critical exception.						
Category Name:	N/A						
List of Values:	CSE						
2	FileDate	Alpha-Numeric	10	10	Left	Yes	No
Description:	This field contains the current business date of the file generation.						
	Format: YYYY-MM-DD						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						
3	GUID	Alpha-Numeric	13	37	Left	Yes	No
Description:	This field contains the globally unique identifier of this E-Recording submission file. This field is based on Microsoft's implementation of the Universally Unique Identifier (UUID), which provides a unique identifier to assist the County Recorders in determining if they have already processed this file.						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						
4	TemplateVersion	Alpha-Numeric	6	6	Left	Yes	No
Description:	This field captures the version of the Notice of Support Judgment template, this field is used in conjunction with the TemplateDate field. This will be configured as an external parameter within the job configuration of this batch job, an example of this value could be "1.0000".						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						
5	TemplateDate	Alpha-Numeric	10	10	Left	Yes	No
Description:	This field captures the date of the Notice of Support Judgment template, this field is used in conjunction with the TemplateVersion field. This will be configured as an external parameter within the job configuration of this batch job, an example of this value could be "2005-09-01". This should be based on the template date within the Notice of Support Judgment (DCSS-0239).						
	Format: YYYY-MM-DD						
Validation	N/A						
Err.							
Category Name:	N/A						
List of Values:	N/A						

6	TotalRecordCount	Alpha-Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the amount of Real Property Liens that are being recorded through the E-Recording Interface in this submission file. If an empty file then this value will be defaulted to '0'.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						
7	xmlns	Alpha-Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the XML name space value for this XML schema. This xmlns attribute will be set to 'http://arch.dcss.ca.gov/eRecording/reference'.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						

4.1 Transaction Type: N/A

5.1 Record Name: E-Recording XML Element Record Specification Length N/A Sequencing: N/A

Record ID: CSEEREC-IDD001-FIL001-REC001-ELM

XML Element: <DocData>

6. XML Attributes

Position	Name	Data Type	Min	Max	Justification	Required	LOV?
1	TemplateName	Alpha-Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the name of the Notice of Support Judgment template. This is defaulted to 'DCSS-0239.xdp'.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						

2	RecordId	Numeric	N/A	N/A	Left	Yes	No
<i>Description:</i>	This field captures the unique identifier of this <DocData> element within the field. This is a sequential field, the first record will be set to 1, the second record will be set to 2, etc.						
<i>Validation</i>	N/A						
<i>Err.</i>							
<i>Category Name:</i>	N/A						
<i>List of Values:</i>	N/A						

Body

4. 1 Transaction Type: Body - Response Transaction

5.1 Record Name: Receive E-Lien Information from County Recorder's Office Length N/A Sequencing: N/A

Record ID: CSEEREC-IDD001-FIL001-REC001-BDY

XML Element: <DocData>

6. XML Elements

Position	Name	Data Type	Min	Max	Required	LOV?
1	Division Name	Alpha	49	61	No	No
Description:	This field captures the Local Child Support Agency Name.					
	XML Field:	<DivisionName/>				
	DCSS-0239 Form Field(s) - FDO(s):	OFFICE_COUNTY – Form Content				
	Format:	[Name County] COUNTY DEPARTMENT OF CHILD SUPPORT SERVICES				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
2	Lien County Fips Code	Numeric	0	3	No	Yes

Description: This field captures the three digit county FIPS code that the Real Property Lien is being established against.
XML Field: <LienCountyFipsCode/>
DCSS-0239 Form Field(s) - FDO(s): OFFICE_COUNTY - Form Content
Format: N/A

Validation

Err. N/A

Category Name: GlobalCaliforniaCountyFIPS

List of Values:	001	ALAMEDA
	003	ALPINE
	005	AMADOR
	007	BUTTE
	009	CALAVERAS
	011	COLUSA
	013	CONTRA COSTA
	015	DEL NORTE
	017	EL DORADO
	019	FRESNO
	021	GLENN
	023	HUMBOLDT
	025	IMPERIAL
	027	INYO
	029	KERN
	031	KINGS
	033	LAKE
	035	LASSEN
	037	LOS ANGELES
	039	MADERA
	041	MARIN
	043	MARIPOSA
	045	MENDOCINO
	047	MERCED
	049	MODOC
	051	MONO
	053	MONTEREY
	055	NAPA
	057	NEVADA
	059	ORANGE
	061	PLACER
	063	PLUMAS
	065	RIVERSIDE
	067	SACRAMENTO
	069	SAN BENITO
	071	SAN BERNARDINO
	073	SAN DIEGO
	075	SAN FRANCISCO
	077	SAN JOAQUIN
	079	SAN LUIS OBISPO
	081	SAN MATEO
	083	SANTA BARBARA
	085	SANTA CLARA
	087	SANTA CRUZ
	089	SHASTA
	091	SIERRA

093	SISKIYOU
095	SOLANO
097	SONOMA
099	STANISLAUS
101	SUTTER
103	TEHAMA
105	TRINITY
107	TULARE
109	TUOLUMNE
111	VENTURA
113	YOLO
115	YUBA

3	Division Mailing Street	Alpha	1	100	No	No
Description:	This field captures the mailing address line of the Local Child Support Agency address formatted to fit on a single line.					
	XML Field:	<DivisionMailStreet/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2] [Address Line 3]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
4	Division Mailing City	Alpha	1	50	No	No
Description:	This field captures the mailing address city of the Local Child Support Agency.					
	XML Field:	<DivisionMailCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
5	Division Mailing State	Alpha	2	2	No	No
Description:	This field captures the mailing address state of the Local Child Support Agency.					
	XML Field:	<DivisionMailState/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
6	Division Mailing Zip	Alpha-Numeric	5	10	No	No
Description:	This field captures the mailing address zip code of the Local Child Support Agency.					
	XML Field:	<DivisionMailZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_MAILING_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
7	Chief Attorney Name	Alpha	1	103	No	No
Description:	This field captures both the LCSA Attorney Name and Title.					

	XML Field:	<ChiefAttorney />				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_LEAD_ATTORNEY_NAME - Legal Action - Court Caption and Hearing Information LCSA_AGENCY_LEAD_ATTORNEY_TITLE - Legal Action - Court Caption and Hearing Information [LCSA Agency Lead Attorney Name], [LCSA Agency Lead Attorney Title]				
	Format:					
	<i>Validation</i>					
	<i>Err.</i>	N/A				
<i>Category Name:</i>		N/A				
<i>List of Values:</i>		N/A				
8	Division Street	Alpha-Numeric	1	100	No	No
<i>Description:</i>	This field captures the physical address line of the Local Child Support Agency address formatted to fit on a single line.					
	XML Field:	<DivisionStreet/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_PHY_STREET_ADDRESS - Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2] [Address Line 3]				
<i>Validation</i>						
<i>Err.</i>		N/A				
<i>Category Name:</i>		N/A				
<i>List of Values:</i>		N/A				
9	Division Extension	Alpha-Numeric	1	100	No	No
<i>Description:</i>	This field is not being used by CSE, this will always be blank.					
	XML Field:	<DivisionExt/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>		N/A				
<i>Category Name:</i>		N/A				
<i>List of Values:</i>		N/A				
10	Division City	Alpha	1	50	No	No
<i>Description:</i>	This field captures the physical address city of the Local Child Support Agency.					
	XML Field:	<DivisionCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_CITY_AND_STATE - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>		N/A				
<i>Category Name:</i>		N/A				
<i>List of Values:</i>		N/A				
11	Division State	Alpha	2	2	No	No
<i>Description:</i>	This field captures the physical address state of the Local Child Support Agency.					
	XML Field:	<DivisionState/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_CITY_AND_STATE - Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>		N/A				
<i>Category Name:</i>		N/A				
<i>List of Values:</i>		N/A				
12	Division Zip	Alpha-Numeric	5	10	No	No
<i>Description:</i>	This field captures the physical address zip code of the Local Child Support Agency.					
	XML Field:	<DivisionZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_CITY_AND_STATE - Legal Action – Court Caption and Hearing Information				
	Format:	NNNNN or NNNNN-NNNN				

Validation
Err. N/A
Category Name: N/A
List of Values: N/A

13	Case Number	Alpha-Numeric	1	20	No	No
Description:	This field captures the external case identifier which the Real Property Lien is being submitted for.					
	XML Field:	<CaseNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	CSE_CASE_NUMBER – Form Content				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

14
Description:
 XML Field:
 DCSS-0239 Form Field(s) - FDO(s):
 Format:
Validation
Err. N/A
Category Name: N/A
List of Values: N/A

15	Header Attorney For Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Attorney For” checkbox within the header of the Notice of Support Judgment. This will only be populated when the Case Worker has checked this checkbox during the form generation.					
	XML Field:	<HeaderAttorneyForBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_ATTORNEY_FOR_CHECKBOX – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					

15
Description:
 XML Field:
 DCSS-0239 Form Field(s) - FDO(s):
 Format:
Validation
Err. N/A
Category Name: N/A
List of Values: Blank Space – Unchecked
 X – Checked

17	Header Assignee Of Record Box	Alpha	0	1	No	No					
Description:	This field captures the user enterable “Assignee Of Record” checkbox within the header of the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is not the Petitioner, but can be overridden by the user during form generation.										
	XML Field:	<HeaderAssigneeOfRecordBox/>									
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_ASSIGNTEE_OF_RECORD_CHECKBOX – User Enterable Field									
	Format:	N/A									
Validation											
Err.	N/A										
Category Name:	N/A										
List of Values:	Blank Space – Unchecked X – Checked										

16
Description:
 XML Field:
 DCSS-0239 Form Field(s) - FDO(s):
 Format:
Validation
Err. N/A
Category Name: N/A
List of Values: Blank Space – Unchecked
 X – Checked

16	Header Judgment Creditor Box	Alpha	0	1	No	No					
Description:	This field captures the user enterable “Judgment Creditor” checkbox within the header of the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is the Petitioner, but can be overridden by the user during form generation.										
	XML Field:	<HeaderJudgmentCreditorBox/>									
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_JUDGMENT_CREDITOR_CHECKBOX – User Enterable Field									
	Format:	N/A									
Validation											
Err.	N/A										
Category Name:	N/A										
List of Values:	Blank Space – Unchecked X – Checked										

17
Description:
 XML Field:
 DCSS-0239 Form Field(s) - FDO(s):

17	Header Assignee Of Record Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Assignee Of Record” checkbox within the header of the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is not the Petitioner, but can be overridden by the user during form generation.					
	XML Field:	<HeaderAssigneeOfRecordBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_ASSIGNEE_OF_RECORD_CHECKBOX – User Enterable Field				

Validation	Format:	N/A				
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					
18	County Name	Alpha	4	16	No	No
Description:	This field captures the County name of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<County/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_COUNTY_NAME – Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
19	Court Address Street	Alpha-Numeric	1	101	No	No
Description:	This field captures the physical street address of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtStreet/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_PHYS_STREET – Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
20	Court Address Mailing	Alpha-Numeric	1	101	No	No
Description:	This field captures the mailing street address of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtMailing/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_MAIL_STREET – Legal Action – Court Caption and Hearing Information				
	Format:	[Address Line 1] [Address Line 2]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
21	Court Address City	Alpha	1	50	No	No
Description:	This field captures the city of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CITY_AND_ZIP – Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
22	Court Address State	Alpha	2	2	No	No
Description:	This field captures the state of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtState/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CITY_AND_ZIP – Legal Action – Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					

List of Values: *N/A*

23	Court Address Zip	Alpha-Numeric	5	10	No	No
Description:	This field captures the zip code of the Court that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CITY_AND_ZIP – Legal Action – Court Caption and Hearing Information				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

24	Court Branch Name	Alpha	1	100	No	No
Description:	This field captures the Court Branch Name that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtName/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_BRANCH_NAME - Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

25	Plaintiff Name	Alpha	1	256	No	No
Description:	This field captures the Plaintiff Name that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<PlaintiffName/>				
	DCSS-0239 Form Field(s) - FDO(s):	PETITIONER_NAME – Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

26	Defendant Name	Alpha	1	256	No	No
Description:	This field captures the Defendant Name that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<DefendantName/>				
	DCSS-0239 Form Field(s) - FDO(s):	RESPONDENT_NAME – Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

27	Court Order Number	Alpha	1	20	No	No
Description:	This field captures the Court Case Number/Docket that is associated to the Court Case that the Real Property Lien is being established against.					
	XML Field:	<CourtOrderNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	COURT_CASE_NUMBER – Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

28	Judgment Creditor Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Judgment Creditor” checkbox next to paragraph number 1 within the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is the Petitioner, but can be overridden by the user during form generation.					

XML Field: <JudgmentCreditorBox/>
 DCSS-0239 Form Field(s) - FDO(s): DCSS_0239_PAGE_2_1_JUDGMENT_CREDITOR_CHECKBOX – User Enterable Field
 Format: N/A

Validation
Err. N/A
Category Name: N/A
List of Values: Blank Space – Unchecked
 X – Checked

29	Assignee Of Record Box	Alpha	0	1	No	No
Description:	This field captures the user enterable “Assignee Of Record” checkbox next to paragraph number 1 within the Notice of Support Judgment. This field is defaulted to ‘X’ if the LCSA is not the Petitioner, but can be overridden by the user during form generation.					
	XML Field:	<AssigneeOfRecordBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_1_ASSIGNEE_OF_RECORD_CHECKBOX – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					

30	Judgment Debtor Name	Alpha-Numeric	0	256	No	No
Description:	This field captures the Judgment Debtor Name as it appears on the Judgment.					
	XML Field:	<JudgmentName/>				
	DCSS-0239 Form Field(s) - FDO(s):	JUDGMENT_DEBTOR_NAME – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

31	Judgment Debtor Address	Alpha-Numeric	0	100	No	No
Description:	This field captures the first address line of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentAddr/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

32	Judgment Debtor Address Extension	Alpha-Numeric	0	100	No	No
Description:	This field captures the second address line of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentAddrExt/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

33	Judgment Debtor Address City	Alpha	0	50	No	No
Description:	This field captures the city of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address					

	hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
34	Judgment Debtor Address State	Alpha	0	2	No	No
Description:	This field captures the state of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentState/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
35	Judgment Debtor Address Zip	Alpha-Numeric	0	10	No	No
Description:	This field captures the zip code of the last known Judgment Debtor’s standard address. ¹² This field will always be populated with the Judgment Debtor’s standard address that places the highest in the address hierarchy specified in endnote #2. If none of the Judgment Debtor’s standard addresses place in the address hierarchy specified in endnote #2 then this field will be empty					
	XML Field:	<JudgmentZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
36	Judgment Debtor Non-Standard Address	Alpha-Numeric	0	512	No	No
Description:	This field captures the last known Judgment Debtor’s non-standard address. ¹² This is only populated if the Judgment Debtor’s address determined by the address hierarchy specified in endnote #2 is a non-standard address, otherwise this field will be empty.					
	XML Field:	<JudgmentDebtorNonStandardAddress/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_LAST_KNOWN_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
37	Judgment Debtor Drivers License	Alpha-Numeric	0	11	No	No
Description:	This field captures the most recent active driver’s license number and the corresponding State (decoded) associated to the Judgment Debtor.					
	XML Field:	<DebtorDLicense/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_DLN_AND_STATE – Lien				
	Format:	[License Number] [State]				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
38	Judgment Debtor Drivers License Unknown Box	Alpha	0	1	No	No
Description:	This field captures if the Judgment Debtor’s drivers license number and state is unknown, default to be populated if the Judgment Debtor License field is blank.					
	XML Field:	<DLBox/>				

DCSS-0239 Form Field(s) - FDO(s): OBLIGOR_DLN_AND_STATE_UNKNOWN_CHECKBOX – Lien
Format: N/A

Validation
Err. N/A
Category Name: N/A
List of Values: Blank Space – Unchecked
X – Checked

39	Judgment Debtor SSN	Alpha-Numeric	0	11	No	No
Description:	This field captures most recent active social security number for the Judgment Debtor.					
	XML Field:	<DebtorSSN/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_SSN – Lien				
	Format:	NNN-NN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

40	Judgment Debtor SSN Unknown Box	Alpha	0	1	No	No
Description:	This field captures if the Judgment Debtor's social security number is unknown, default to be populated if the Judgment Debtor SSN field is blank.					
	XML Field:	<SSNBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_SSN_UNKNOWN_CHECKBOX – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked					

41	Judgment Debtor DOB	Alpha-Numeric	0	10	No	No
Description:	This field captures the most recent active date of birth for the Judgment Debtor.					
	XML Field:	<DebtorDOB/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_DOB – Lien				
	Format:	MM/DD/YYYY				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

42	Judgment Debtor DOB Unknown Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if the Judgment Debtor's date of birth is unknown, default to be populated if the Judgment Debtor DOB field is blank.					
	XML Field:	<DOBBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	OBLIGOR_DOB_UNKNOWN_CHECKBOX – Lien				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked					

43	System Date	Alpha-Numeric	0	10	No	No
Description:	This field captures the system generation date.					
	XML Field:	<SystemDate/>				
	DCSS-0239 Form Field(s) - FDO(s):	GENERATION_DATE – Lien				
	Format:	MM/DD/YYYY				

Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
44	Signature Of Applicant Or Attorney	Alpha	1	103	No	No
Description:	This field captures the full name of the Lead Attorney associated to the Case that the Real Property Lien is being generated against. This full name of the Lead Attorney will be populated on above the "TYPE OR PRINT NAME" and the "SIGNATURE OF APPLICANT OR ATTORNEY" portions of the DCSS-0239 form, the name populated above the "SIGNATURE OF APPLICANT OR ATTORNEY" will not contain a signature image but the text name of the Lead Attorney as exactly populated above "TYPE OR PRINT NAME".					
	XML Field:	<SignatureOfApplicantOrAttorney/>				
	DCSS-0239 Form Field(s) - FDO(s):	LCSA_AGENCY_LEAD_ATTORNEY_NAME - Legal Action - Court Caption and Hearing Information				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
45	Judgment Creditor Name	Alpha	107	119	No	No
Description:	This field captures the judgment creditors name based on the county and the language provided below.					
	XML Field:	<CreditorName/>				
	DCSS-0239 Form Field(s) - FDO(s):	OFFICE_COUNTY – Form Content				
	Format:	[OFFICE COUNTY] County Department of Child Support Services whose address appears on this form above the court's name.				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
46	Judgment Date	Alpha-Numeric	0	10	No	No
Description:	This field captures the filed date of the original support order related to the Court Case that the Real Property Lien is being filed against.					
	XML Field:	<JudgmentDate/>				
	DCSS-0239 Form Field(s) - FDO(s):	ORDER_FILED_DATE				
	Format:	MM/DD/YYYY				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
47	Judgment Renewal Date 1	Alpha-Numeric	0	10	No	No
Description:	This field captures the first judgment renewal date that is provided manually by the Case Worker on the form.					
	XML Field:	<JudgmentRenewalDate1/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_RENEWAL_ENTERED_ON_DATE_TEXT_1 – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					
48	Judgment Renewal Date 2	Alpha-Numeric	0	10	No	No
Description:	This field captures the second judgment renewal date that is provided manually by the Case Worker on the form.					
	XML Field:	<JudgmentRenewalDate2/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_RENEWAL_ENTERED_ON_DATE_TEXT_2 – User Enterable Field				
	Format	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					

List of Values: N/A

49	Execution Lien Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if an execution lien was endorsed on the judgment that is provided manually by the Case Worker on the form.					
	XML Field:	<ExecutionLienBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_EXECUTION_LIEN_CHECKBOX – User Enterable Field				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	<i>Blank Space – Unchecked</i> <i>X – Checked</i>					

50	Execution Lien Amount	Alpha	0	10	No	No
<i>Description:</i>	This field captures if an execution lien amount was endorsed on the judgment that is provided manually by the Case Worker on the form.					
	XML Field:	<ExecutionLienAmount/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_AMOUNT_TEXT – Lien				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	N/A					

51	Execution Lien In Favor Of	Alpha-Numeric	0	45	No	No
Description:	This field captures the name and address of the individual/agency with an execution lien on the judgment that is provided manually by the Case Worker.					
	XML Field:	<ExecutionLienInFavorOf/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_IN_FAVOR_OF_TEXT – User Enterable Field				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

52	Support Order To Be Paid Box	Alpha	0	1	No	No
Description:	This field captures if the support is ordered to be paid to the following county officer.					
	XML Field:	<SupportOrderToBePaidBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	Blank Space – Unchecked X – Checked (Default)					

53	Agency Name	Alpha	49	60	No	No
Description:	This field captures the name of the LCSA Office enforcing the judgment.					
	XML Field:	<AgencyName/>				
	DCSS-0239 Form Field(s) - FDO(s):	OFFICE_COUNTY – Legal Action – Court Caption and Hearing Information				
	Format:	[OFFICE COUNTY] County Department of Child Support Services				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

54	Agency Address	Alpha-Numeric	0	100	No	No
<i>Description:</i>	This field captures the first address line of the California State Disbursement Unit that the support is ordered to be paid to.					

XML Field: <AgencyAddr/>
 DCSS-0239 Form Field(s) - FDO(s): PAYEE_ADDRESS – Lien
 Format: N/A

Validation
Err. N/A
Category Name: N/A
List of Values: N/A

55	Agency Address Extension	Alpha-Numeric	0	100	No	No
Description:	This field captures the second address line of the California State Disbursement Unit that the support is ordered to be paid to.					
	XML Field:	<AgencyAddrExt/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

56	Agency City	Alpha	0	50	No	No
Description:	This field captures the city of the California State Disbursement Unit that the support is ordered paid to.					
	XML Field:	<AgencyCity/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

57	Agency State	Alpha	2	2	No	No
Description:	This field captures the state of the California State Disbursement Unit that the support is ordered to be paid to.					
	XML Field:	<AgencyState/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

58	Agency Zip	Alpha-Numeric	5	10	No	No
Description:	This field captures the zip code of the California State Disbursement Unit that the support is ordered to be paid to.					
	XML Field:	<AgencyZip/>				
	DCSS-0239 Form Field(s) - FDO(s):	PAYEE_ADDRESS – Lien				
	Format:	NNNNN or NNNNN-NNNN				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

59	Stay Of Enforcement Not Ordered By Court Box	Alpha	0	1	No	No
Description:	This field captures if the stay of enforcement has not been ordered by the court. This field is defaulted to "X", but can be overridden by the user during form generation.					
	XML Field:	<StayOfEnforcementNotOrderedByCourtBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_STAY_OF_ENFORCEMENT_NOT_ORDERED_CHECKBOX - N/A				
	Format:	N/A				
Validation						

<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked (Default)					
60	Stay Of Enforcement Ordered By Court Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if the stay of enforcement has been ordered by the court that is provided manually by the Case Worker on the form.					
	XML Field:	<StayOfEnforcementOrderedByCourtBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_STAY_OF_ENFORCEMENT_ORDERED_CHECKBOX				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked					
61	Stay Of Enforcement Ordered By Court Effective Date	Alpha-Numeric	0	10	No	No
<i>Description:</i>	This field captures the date the court ordered stay of enforcement will end that is provided manually by the Case Worker on the form.					
	XML Field:	<StayOfEnforcementOrderedByCourtEffectiveDate/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_STAY_OF_ENFORCEMENT_NOT_ORDERED_EFFECTIVE_DATE_TEXT – User Enterable Field				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	N/A					
62	Installment Judgment Box	Alpha	0	1	No	No
<i>Description:</i>	This field captures if this Real Property Lien is an installment judgment that is provided manually by the Case Worker on the form.					
	XML Field:	<InstallmentJudgmentBox/>				
	DCSS-0239 Form Field(s) - FDO(s):	DCSS_0239_PAGE_2_INSTALLMENT_JUDGMENT_CHECKBOX – User Enterable Field				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	Blank Space – Unchecked X – Checked					
63	Judgment Debtor First Name	Alpha	0	50	No	No
<i>Description:</i>	This field captures the Obligor’s first name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorFirstName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					
<i>Category Name:</i>	N/A					
<i>List of Values:</i>	N/A					
64	Judgment Debtor Middle Name	Alpha	0	50	No	No
<i>Description:</i>	This field captures the Obligor’s middle name that is parsed out of the Judgment Debtor field.					
	XML Field:	<JudgmentDebtorMiddleName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
<i>Validation</i>						
<i>Err.</i>	N/A					

Category Name: N/A

List of Values: N/A

65	Judgment Debtor Last Name	Alpha	0	100	No	No
Description:	This field captures the Obligor’s last name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorLastName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

66	Judgment Debtor Suffix Name	Alpha-Numeric	0	15	No	No
Description:	This field captures the Obligor suffix name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorSuffixName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

67	Judgment Debtor AKA First Name	Alpha	0	50	No	No
Description:	This field captures the Obligor’s also known as (AKA) first name that is parsed out of the Judgment Debtor field.					
	XML Field:	<JudgmentDebtorAKAFirstName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

68	Judgment Debtor AKA Middle Name	Alpha	0	50	No	No
Description:	This field captures the Obligor’s also known as (AKA) middle name that is parsed out of the Judgment Debtor field.					
	XML Field:	<JudgmentDebtorAKAMiddleName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

69	Judgment Debtor AKA Last Name	Alpha	0	100	No	No
Description:	This field captures the Obligor’s also known as (AKA) last name that is parsed out of the Judgment Debtor field. ³					
	XML Field:	<JudgmentDebtorAKALastName/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

70	Judgment Debtor AKA Suffix Name	Alpha-Numeric	0	15	No	No
<i>Description:</i>	This field captures the Obligor also known as (AKA) suffix name that is parsed out of the Judgment Debtor field. ³					

XML Field: <JudgmentDebtorAKASuffixName/>
 DCSS-0239 Form Field(s) - FDO(s): N/A
 Format: N/A

Validation

Err. N/A
Category Name: N/A
List of Values: N/A

71	User Id	Alpha-Numeric	0	10	No	No
Description:	The first 10 Alpha numeric digits of the user’s team name. If the user’s team name does not contain 10 digits, the remainder of the field will be filled with spaces. The CSE application will be updated to retrieve the user routing information as follows: - For user initiated forms, the user routing information will be defaulted to the user that is generating the form - For case based batch generated forms, the user routing information will be defaulted to the user that is currently assigned as the case owner					
	XML Field:	<UserId/>				
	DCSS-0239 Form Field(s) - FDO(s):	USER_ID – Form Content				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

72	Instrument Number	Alpha-Numeric	0	50	No	No
Description:	This field captures the instrument number of the Real Property Lien when it is recorded by the County Recorder. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<InstrumentNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

73	Book Number	Alpha-Numeric	0	50	No	No
Description:	This field captures the book number of the Real Property Lien when it is recorded by the County Recorder. If populated the Page Number field should also be populated. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<BookNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

74	Page Number	Alpha-Numeric	0	50	No	No
Description:	This field captures the page number of the Real Property Lien when it is recorded by the County Recorder. If populated the Book Number field should also be populated. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<PageNumber/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

75	Recording Date Time	Alpha-Numeric	0	20	Yes	No
Description:	This field captures the recording date and time that the Real Property Lien was recorded within the County Recorder. This field is not populated within the Send Lien Information record layout but will be populated by the County Recorders upon the Receive Lien Information record layout once the Real Property Lien is recorded.					
	XML Field:	<RecordDateTime/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	MM/DD/YYYY HH:MM:SS				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

76	Lien Id	Numeric	0	8	Yes	No
Description:	This field captures the unique identifier of the Real Property Lien generated within CSE that is being sent through the interface. This internal identifier is used within the matching process to update the recording information provided by the County Recorder when the Real Property Lien is recorded.					
	XML Field:	<LienId/>				
	DCSS-0239 Form Field(s) - FDO(s):	N/A				
	Format:	N/A				
Validation						
Err.	N/A					
Category Name:	N/A					
List of Values:	N/A					

SAMPLE XML FILE:

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xmlns="http://arch.dcss.ca.gov/eRecording/reference" >
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    <LienCountyFipsCode>067</LienCountyFipsCode>
    <DivisionMailStreet>1234 MAILING ADDRESS</DivisionMailStreet>
    <DivisionMailCity>SACRAMENTO</DivisionMailCity>
    <DivisionMailState>CA</DivisionMailState>
    <DivisionMailZip>95835</DivisionMailZip>
    <ChiefAttorney>Sample Name, Sample Title</ChiefAttorney>
    <DivisionStreet>1234 STREET ADDRESS SUITE #1234</DivisionStreet>
    <DivisionExt></DivisionExt>
    <DivisionCity>SACRAMENTO</DivisionCity>
    <DivisionState>CA</DivisionState>
    <DivisionZip>959841</DivisionZip>
    <CaseNumber>2023049203482343234</CaseNumber>
    <DivisionPhone>(916) 123-4567</DivisionPhone>
    <HeaderAttorneyForBox>X</HeaderAttorneyForBox>
    <HeaderJudgmentCreditorBox/>
    <HeaderAssigneeOfRecordBox/>
    <County>SACRAMENTO</County>
    <CourtStreet>1234 COURT STREET</CourtStreet>
    <CourtMailing>5678 COURT STREET</CourtMailing>
    <CourtCity>SACRAMENTO</CourtCity>
    <CourtState>CA</CourtState>
    <CourtZip>959841</CourtZip>
    <CourtName>SUPERIOR FAMILY COURT</CourtName>
    <PlaintiffName>COUNTY OF SACRAMENTO</PlaintiffName>
    <DefendantName>JOHN ALLEN DOE SR.</DefendantName>
    <CourtOrderNumber>TST-12412-2131</CourtOrderNumber>
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    <AssigneeOfRecordBox/>
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    <JudgmentAddrExt>APT 123</JudgmentAddrExt>
    <JudgmentCity>SACRAMENTO</JudgmentCity>
    <JudgmentState>CA</JudgmentState>
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    <JudgmentDebtorNonStandardAddress/>
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    <SSNBox />
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    <DOBBox>X</DOBBox>
    <SystemDate>01/01/2008</SystemDate>
    <SignatureOfApplicantOrAttorney>JANE DOE</SignatureOfApplicantOrAttorney>
    <CreditorName>SACRAMENTO County Department of Child Support Services whose address appears on this form above the court's name.</CreditorName>
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<JudgmentDate>01/01/2007</JudgmentDate>
<JudgmentRenewalDate1/>
<JudgmentRenewalDate2/>
<ExecutionLienBox/>
<ExecutionLienAmount/>
<ExecutionLienInFavorOf/>
<SupportOrderToBePaidBox>X</SupportOrderToBePaidBox>
<AgencyName>SACRAMENTO County Department of Child Support Services</AgencyName>
<AgencyAddr>PO BOX 989067</AgencyAddr>
<AgencyAddrExt />
<AgencyCity>WEST SACRAMENTO</AgencyCity>
<AgencyState>CA</AgencyState>
<AgencyZip>95798-9067</AgencyZip>
<StayOfEnforcementNotOrderedByCourtBox>X</StayOfEnforcementNotOrderedByCourtBox>
<StayOfEnforcementOrderedByCourtBox/>
<StayOfEnforcementOrderedByCourtEffectiveDate/>
<InstallmentJudgmentBox/>
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<JudgmentDebtorMiddleName>ALLEN</JudgmentDebtorMiddleName>
<JudgmentDebtorLastName>DOE</JudgmentDebtorLastName>
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<JudgmentDebtorAKAMiddleName>ALLEN</JudgmentDebtorAKAMiddleName>
<JudgmentDebtorAKALastName>DOE</JudgmentDebtorAKALastName>
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  <LienCountyFipsCode>067</LienCountyFipsCode>
  <DivisionMailStreet>1234 MAILING ADDRESS</DivisionMailStreet>
  <DivisionMailCity>SACRAMENTO</DivisionMailCity>
  <DivisionMailState>CA</DivisionMailState>
  <DivisionMailZip>95835</DivisionMailZip>
  <ChiefAttorney>Sample Name, Sample Title</ChiefAttorney>
  <DivisionStreet>1234 STREET ADDRESS SUITE #1234</DivisionStreet>
  <DivisionExt></DivisionExt>
  <DivisionCity>SACRAMENTO</DivisionCity>
  <DivisionState>CA</DivisionState>
  <DivisionZip>959841</DivisionZip>
  <CaseNumber>2349733423</CaseNumber>
  <DivisionPhone>(916) 123-4567</DivisionPhone>
  <HeaderAttorneyForBox/>
  <HeaderJudgmentCreditorBox>X</HeaderJudgmentCreditorBox>
  <HeaderAssigneeOfRecordBox/>
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  <CourtStreet>87863 OTHER COURT STREET</CourtStreet>
  <CourtMailing>853 OTHER COURT STREET</CourtMailing>
  <CourtCity>SACRAMENTO</CourtCity>

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<PlaintiffName>COUNTY OF SACRAMENTO</PlaintiffName>
<DefendantName>FRANK R YOUNG</DefendantName>
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<AssigneeOfRecordBox/>
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<JudgmentZip>95835</JudgmentZip>
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<DOBBox/>
<SystemDate>01/01/2008</SystemDate>
<SignatureOfApplicantOrAttorney>JIM DOE</SignatureOfApplicantOrAttorney>
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<JudgmentDate>05/01/2007</JudgmentDate>
<JudgmentRenewalDate1/>
<JudgmentRenewalDate2/>
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<ExecutionLienAmount>2,3435.00</ExecutionLienAmount>
<ExecutionLienInFavorOf/>
<SupportOrderToBePaidBox>X</SupportOrderToBePaidBox>
<AgencyName>SACRAMENTO County Department of Child Support Services</AgencyName>
<AgencyAddr>PO BOX 989067</AgencyAddr>
<AgencyAddrExt />
<AgencyCity>WEST SACRAMENTO</AgencyCity>
<AgencyState>CA</AgencyState>
<AgencyZip>95798-9067</AgencyZip>
<StayOfEnforcementNotOrderedByCourtBox>X</StayOfEnforcementNotOrderedByCourtBox>
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<JudgmentDebtorMiddleName>R</JudgmentDebtorMiddleName>
<JudgmentDebtorLastName>YOUNG</JudgmentDebtorLastName>
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<LienId>20000002</LienId>
</DocData>
</RegistrarRecorder>

DCSS-0239 NOTICE OF SUPPORT JUDGMENT MOCK-UP

<<REMOVED FOR REVIEW>>

¹ The standard address within CSE is defined as an address that is stored within the database with separated address lines, city, state, and zip code. A non-standard address within CSE is defined as an address that is not stored within the separate address fields but stored within an unformatted text block.

² The Judgment Debtor's address is populated from the following sorting hierarchy and will find either a standard or non-standard address as defined within endnote 1:

- 1st Sort) Address Status
 - i. Primary Physical
 - ii. Primary Mail
 - iii. Secondary Physical
 - iv. Secondary Mail
 - v. Inactive Physical
 - vi. Inactive Mail
- 2nd Sort) Status Date Descending
- 3rd Sort) Address Creation Timestamp Descending

³ Participant Name Parsing Logic:

- 1) Remove "white" space from beginning and end of the court caption name
 - a. For example: " JOHN SMITH " would become "JOHN SMITH"
- 2) Parse out AKA name if present
 - a. For example JOHN SMITH AKA JOHNNY SMITH would become JOHN SMITH and JOHNNY SMITH
- 3) For each name parse it with the following logic below:
 - a. Parse Out The Suffix Name (SR./JR./Jr/Sr/MD/M.D.)
 - i. NOTE: This removes it from the rest of the name, for example "JOHN SMITH JR" becomes "JOHN SMITH", the remainder of the name is used within this step.
 - b. Break out name into the following separators:
 - i. Comma (",")
 - 1. For example: "SMITH ALLEN, MARY R" becomes "SMITH ALLEN", "MARY", & "R"
 - ii. Double Space (" ")
 - 1. For example: "MARY DEL ORO" becomes "MARY" & "DEL ORO"
 - iii. Space (" ")
 - 1. For example: "MARY D ORO" becomes "MARY", "D", & "ORO"
 - c. Determine which separator to use
 - i. Comma, if broken up into more than one word
 - ii. Double Space, if broken up into more than one word
 - iii. Space, if broken up into more than one word
 - d. Parse name based on separator determined previously:
 - i. Comma
 - 1. First word until comma is considered the Last Name
 - 2. Second word after comma is considered First Name
 - 3. If third word exists it is considered Middle Name
 - ii. Double Space
 - 1. Parse out Generation Name (I/II/III/IV/V/etc) if Suffix name was not previously set in step 2, this also removes this generation name suffix from the rest of the name that is processed in the following steps.
 - 2. First word is considered First Name
 - 3. Additional words are considered to be Last Name
 - iii. Space
 - 1. If only two words
 - a. First word is considered First Name
 - b. Second word is considered Last Name
 - 2. Else
 - a. Parse out Generation Name (I/II/III/IV/V/etc) if Suffix name was not previously set in step 2, this also removes this generation name suffix from the rest of the name that is processed in the following steps.
 - b. First word is considered First Name
 - c. Second word is considered Middle Name
 - d. Additional words are considered to be Last Name